

**Employer's Registration Form for  
Engineering Graduate Training Scheme**



1. Name of company:

Address:

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Tel. No.:

Fax No.:

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E-mail :

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2. Nature of business activities:

3. Description of previous experience in training, if any:

4. Organisation of company (use a separate sheet to indicate position of training section / staff)

5. Number of employees

	No.		No.
Professional Engineers (MHKIE / FHKIE)	<input type="text"/>	Non-skilled Workers	<input type="text"/>
Technicians	<input type="text"/>	Others / Supporting Staff	<input type="text"/>
Craftsmen / Apprentice	<input type="text"/>		

6. Proposed number of \*graduate trainee / sandwich student to be trained at any one time:

<u>Discipline</u>	<u>No.</u>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

7. Proposed starting salary for each graduate trainee / sandwich student:

Graduate trainee : HK\$ \_\_\_\_\_ per month

Sandwich student : HK\$ \_\_\_\_\_ per month

\*Delete as appropriate

8. Proposed \_\_\_\_\_ engineering training programme: (use a separate sheet for each training programme submitted)

Department / Section	Training Programme	Weeks

Department / Section	Training Programme	Weeks
	Total in weeks	

9. Training Staff

Those Supervising Training	Name	Academic & Professional Qualification	Remarks
Head of Office			
Engineering Supervisor*			
Training Tutors			
<p>* If the engineering supervisor is not employed full time by the company, please indicate his / her full time employers' name and position in the company.</p>			

10. We are prepared to meet the Working Party's representatives to discuss the proposed training programme(s) and arrangements for supervising each trainee.

<p>Company Chop</p>
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Signature: \_\_\_\_\_

Name (in Block Letters): Mr/Ms \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_